

Assotech The Nest

Estate Office: The Nest

ENTRY FORM

(Form should be filled in Capital Letters and in **duplicate**. One copy will be retained by the Occupier and the other copy will be preserved for office record purposed.)

To,
Estate Manager,
The Nest
Plot No. 6,

Please affix
passport size
photograph of
the occupier
here

Subject: **Request to enter the Nest complex as a resident Owner/Tenant of**

Flat No. _____

Dear Sir,

With reference to the above-subject I would like to provide you with the following information to facilitate my occupation of the flat.

Name of the Occupier.....

Name of Father/Husband.....

Proposed date of occupation.....

Permanent Address.....

.....

Contact Nos: Office.....Res.....Mobile.....

I own.....cars, I would need an entry permit to park at the allotted parking Space in the premises, Kindly issue me a permit to park my car in the premises. Car sticker issue form duly filed is attached.

(I understand, that after due verification of the information that I have provided, you will issue the requisite stickers.)

I agree to get I-cards made for my drivers and servants, employed by me during my stay in the complex, **within 48 Hrs.** I will also get their **Police Verification** done at the earliest.

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I understand that I shall have to pay for all damages caused by me to the common areas or lifts during, shifting to the flat & after.

I have read & understood the Rules & Regulations mentioned in the guidelines.

Signature

In case of Tenant:

Please submit a copy of the "Rent Agreement" & provide details

Name of the Flat Owner:.....

Permanent Address:.....

.....

Contact Nos.: Office.....Res.....Mobile.....

Yours sincerely,

Signature

Date:

FOR ESTATE OFFICE USE ONLY

Entry of the car(s).....Allowed/Not Allowed

Entry of the Luggage truck/Container.....Allowed/Not Allowed

Occupier can use common services.....Yes/No

ElectricityConnected/Not Connect

Estate Manager

Date:

FOR SECURITY USE ONLY

Date.....Time.....Vehicle No.....